

## SSD Council Minutes

**Date: March 27th, 2015**

**Call to Order:** Patrick at 5:07 PM

Leat acknowledged the territories.

Patrick acknowledges that we couldn't make this meeting fully accessible because of short notice for the meeting. He says it is a broken space, and will allow for sufficient notice for meetings in the future.

**Adoption of the Agenda:** moved by Patrick, seconded by Heather

Patrick moved to amend the agenda, inserting:

- BIRT that the expenditure of \$286.26 for art supplies for the SSD and EQHR Experiential Walkthrough is ratified by the council.
- BIRT the expenditure of \$22.12 for coffee and cream be ratified for the SSD's coffee urn.

Amendment seconded by Heather, carried

Main motion carried

**Approval of Minutes:** moved by Patrick, seconded by Heather, carried

### **Staff Reports:**

The Coordinator attended the Assistive Technology Training on March 11<sup>th</sup> at the RCSD. In addition, she has been attending the Mental Health Task Force Meetings (EQHR); Advocacy Council Meetings; Campaigns Committee Meetings and VIPRIG Community Health Subcommittee Meetings. The Coordinator organized and planned the development of the Women's Wellness Retreat for the Women's Health and Disability Support Group. This entailed reviewing (based on notes and feedback from participants at meetings) and writing up the Mission, Vision and Values of the group. This information will be used for the Facebook page (linked to the SSD and Women's Centre pages) in order for group members to post ongoing feedback and information as it pertains to the group. The logo for the group has been discussed and agreed upon (wildflower image) and will be created in an artistic format by participants on "Art Day". The original room booking for Art Day has been canceled, due to the collaborative event planned with EQHR on Friday March 27<sup>th</sup> in the Michele Pujol Room. A meeting was arranged with EQHR to plan and organize the event; including SSD's contribution to art supplies; volunteers willing to facilitate interactive discussions about art as well as create art. Volunteers, SSD service users and the Fine Arts department were contacted to gauge interest and promote event. Posters were also developed and used for outreach purposes. The Coordinator has also been orienting and training the new SSD Board and new Staff.

The Education & Administration Coordinator recently started work with SSD on March 16<sup>th</sup>. She is receiving training, education and orientation on SSD and its work from the Coordinator. She has been assisting in the organizing of the Arts Day event, working on a tentative budget for

the Women's Wellness Retreat as well as starting the initial stages of planning for the Transitions Program.

### **Council Member Reports**

Heather reported on her activities as UVSS Representative.

Patrick reported on his activities as SSD Chairperson.

### **Motions:**

- BIRT that the SSD allocates up to \$4600 for up to 4 board members and/or staff to attend the Intro to Project Management training at UVic on May 12-13, 2015.  
Moved by Kimberlee, seconded by Sumbal  
Patrick moved to strike "\$4600 for up to 4 board members and/or staff to attend the Intro to Project Management training at UVic on May 12-13, 2015" and insert "\$2000 for project management courses to be determined by council." Seconded, carried.  
Main motion carried.
- BIRT the SSD plans a local, 2-day board retreat on the first weekend in September after Labour Day, with content and workshops to be determined by the council.  
Moved by Kimberlee, seconded by Sumbal  
Patrick moved to strike "on the first weekend in September after Labour Day," seconded by Heather, carried.  
Main motion carried.
- BIRT the SSD allocates up to \$800 for the Women's Health and Disability group for its summer retreat, in collaboration with the Women's Centre.  
Moved by Patrick, seconded by Sumbal  
Patrick moved to strike "\$800" and insert "\$1000," seconded by Heather, carried.  
Main motion carried.
- BIRT the SSD allocates \$80.11 for the purchase of a laptop bag package from the Technology Solutions Centre.  
Moved by Patrick, seconded by Sumbal, carried.
- BIRT the revised work-study postings are approved by Council with 100 and 200 hours.  
Moved by Patrick, seconded by Heather, carried.
- BIRT that the expenditure of \$286.26 for art supplies for the SSD and EQHR Experiential Walkthrough is ratified by the council.
  - Moved by Patrick, seconded by Heather, carried.
- BIRT the expenditure of \$22.12 for coffee and cream be ratified for the SSD's coffee urn.
  - Moved by Patrick, seconded by Heather, carried.

### **Discussions:**

- Lifetime networks is requesting a guest speaker present on sexual health to community support workers who work with adults with disabilities on Wednesday May 20th from 6PM to 7PM. Topic is flexible.
- Women's Health and Disability support group logo submission

- Radio Training updates
- Office artwork
- Autism's Own conference
- Tasks and Responsibilities

**Notice of Motions**

**Adjournment:** Patrick at 6:33 PM

**Notice of Meeting:** called by Patrick for April 21<sup>st</sup> at 5PM