

SSD Council Agenda

Sept. 30, 2015

Call to Order: Patrick at 2:04pm

Acknowledgement of Territories: Patrick acknowledged the territories

Approval of Minutes: Patrick moved to approve the minutes, seconded by Joseph, carries

Approval of Agenda: Patrick moved to approve the agenda, seconded by Heather, carries

Reports

Education and Administration Coordinator

- The Education and Administration Coordinator reported on TLP meetings with Dr. James Tanaka, Rowan Shaw and Kelly McManus, Laurie Keenan, and Cindy Player. The Coordinator also spoke to upcoming meetings. The Graphics Department will help to create promotional materials for the TLP. Working groups will be established to support the implementation of the TLP.
- The Education and Administration Coordinator also spoke to the upcoming collaborative social justice open house event organized by the advocacy groups, including SSD.

Chairperson:

I have worked with the personnel committee to address staffing issues, and I have been interviewing candidates for the hiring committee for the Office Coordinator position. I have supervised staff in various projects and I recently set up for our event with Dr. Prince.

Motions

- BIRT ____ will fill the vacancy on the SSD Personnel Committee.
 - Moved by Patrick, tabled
- BIRT ____, ____, and ____ will represent the SSD on the hiring committee for the Office Assistant 2 position.
 - Moved by Patrick, seconded by Heather, carried
 - BIRT “____, ____, and ____” be struck and “Patrick, Ravi, and Sumbal” be inserted. Moved by Patrick, seconded by Heather, carried
- BIRT the SSD will investigate duplex printing options for our current printer and obtain any necessary equipment at a cost of no more than \$800. Moved by Joseph, seconded by Heather, carried.

Discussion Items

- Structured Activities and Support Groups
- Project management training
 - Consensus to reschedule
- Incident with student at tabling opportunity

- Office keys
- Access to board meetings

Personnel Committee Report (*in camera*)

Notice of Motions

Adjournment: Patrick at 2:50pm