

SSD Council Minutes

Date: September 2, 2015

Call to Order: Patrick @ 5:32 pm

Territorial Acknowledgement: Patrick acknowledged the territories

Safe Space:

Adoption of the Agenda

- BIRT the following motions are added to the agenda:
 - BIRT the SSD Council approves the striking of a hiring committee for the Office Assistant 2 position with 100 hours. BIFRT the SSD representatives on this hiring committee are X, X, X.
 - BIRT the SSD Council strikes a hiring committee for the Programs and Outreach Assistant position. BIFRT the members of this hiring committee are X, X, X.
- Moved by Patrick, seconded by Sumbal, carried.
- Adoption of the agenda moved by Patrick, seconded by Sumbal, carried.

Approval of Minutes

- Moved by Patrick, seconded by Kimberlee, carried.

Staff Reports:

Office Coordinator

The Office Coordinator has provided overall coordination and organization of office activities and provided guidance and some supervision to staff. The Coordinator conducted her first MHFA Training on August 13th; August 25th; August 26th; August 27th from 5:30pm to 8:30pm in the SUB Upper Lounge. The Coordinator is an active participant on the UVSS Mental Health Working Group Committee and has provided guidance and support as requested by the Executive. The Coordinator developed and made arrangements for printing and postering the Michael Prince event (Friday September 18th, from 5pm to 7pm in the MPR. The Coordinator will be arranging catering from UVSS with the pre-approved \$500 budget. The Coordinator planned, organized and coordinated all details for the Strategic Planning Meeting on August 23rd, 2015 in Hickman 116. Notes were taken on the outcomes of the meeting and the SSD Council will be working collectively towards revising and implementing new projects based on this meeting.

Education & Administration Coordinator

Council Members' Reports

Chairperson:

- Patrick provided a verbal report. He has been working on the development of policies and on the supervision of the SSD staff.

UVSS Representative

Motions:

- BIRT the SSD Anti-harassment Policy is amended as per attached revised draft. Moved by Patrick. Tabled.
- BIRT the draft SSD Office Security Policy is adopted as a policy of the SSD. Moved by Patrick. Tabled.
- BIRT that \$500 be approved towards the Janette Champagne event (Episodic/Invisible Disability). Moved by Patrick, seconded by Kimberlee, carried.
 - Consensus: October 22nd would be a preferred date
- BIRT that 50 copies of the SSD Newsletter be printed. Moved by Patrick, seconded by Kimberlee, carried.
- BIRT the SSD Council approves the striking of a hiring committee for the Office Assistant 2 position with 100 hours. BIFRT the SSD representatives on this hiring committee are X, X, X. Moved by Patrick, seconded by Sumbal.
 - BIRT that “BIFRT the SSD representatives on this hiring committee are X, X, X.” be struck. Moved by Patrick, seconded by Sumbal, carried.
 - Main motion carried.
- BIRT the SSD Council strikes a hiring committee for the Programs and Outreach Assistant position. BIFRT the members of this hiring committee are X, X, X. Moved by Patrick, seconded by Kimberlee.
 - BIRT “X, X, X” is struck and that “Kimberlee, Patrick, and Vinita” be inserted. Moved by Patrick, seconded by Kimberlee, carried.
 - Main motion carried.

Discussion items:

- Project management training
 - Consensus was in favour of meeting on October 10th
 - BIRT the \$500 be approved for a dinner after the project management training. Moved by Kimberlee, seconded by Sumbal, carried. Patrick abstained.
- Supplies needed for Mindful Movement and Art Day activities
 - Vinita suggested displaying sign-up sheets at SSD tabling opportunities.
 - The possibility of substituting a drama group/activity for Art Day was discussed. Consensus was in favour of this alternative.
- Legal/Advocacy Event (Miles)
 - Tabled
- VDRC Collaborations
 - Consensus was in favour of exploring opportunities for collaboration.
- Data Backups
 - Consensus was in favour of proceeding with requesting Netdrive

Notice of Motions

Adjournment: Patrick at 6:30pm