

SSD Council Minutes

Date: August 20, 2015

Call to Order: Patrick at 5:33 pm

Adoption of the Agenda: Moved by Patrick, seconded Heather

- Patrick moved to add “Backups” as a discussion item, seconded by Ravi, carried.
- Carried

Approval of Minutes: Moved by Patrick, seconded by Kimberlee, carried

Acknowledgement of the Territories: Patrick acknowledged the territories.

Staff Reports:

Office Coordinator

The Office Coordinator has provided overall coordination and organization of office activities and provided guidance and some supervision to staff. The Coordinator conducted her first MHFA Training on August 13th from 5:30pm to 8:30pm in the SUB Upper Lounge. Overall participant feedback was positive. Unfortunately two participants could not make the session. The next dates of the training are scheduled for August 25, August 26 and August 27th. The Coordinator is an active participant on the UVSS Mental Health Working Group Committee and has provided guidance and support as requested by the Executive. The Coordinator has organized a special event featuring disability advocate and professor, Michael Prince. The event will take place on Friday September 18th, from 5pm to 7pm in the MPR (SUB). A poster was developed, drafted and approved before printing. Two poster runs will take place through Graphics prior to the event. The Coordinator will be taking registrations via email and arranging for catering accordingly. The Coordinator attended the Project Management Training session held at the SSD on August 7th, 2015. A Strategic Planning Meeting is being organized by the Coordinator on August 23rd, 2015 in Hickman 116. The purpose of this meeting will be to assist the SSD Council with reframing and restricting important projects to me developed and managed by reviewing the mission/vision and values of the Society. It is hoped that this meeting will provide clarity and understanding amongst the Board and Staff. Once this information has been collated, the Project Management facilitators will be contacted to assist the SSD with implementing its aims and objectives.

Education & Administration Coordinator

Council Members' Reports

Chairperson:

I have been working with the Office Coordinator to prepare for the Strategic Planning Day. I have also drafted the new Council, Anti-harassment, and Office Security policies for the Council's consideration, and I have been working with the UVSS and GSS Representatives on the UVSS Disability Policy. Finally, I recently met with Dave

Hosking from the VDRC, who is interested in collaborating on peer support groups and independent living workshops at UVic. As both of these areas were already priorities for SSD, I feel like there is a great deal of room for cooperation.

UVSS Representative

The UVSS Representative said the proposed Disability Policy was adopted by the UVSS and that the UVSS would be funding learning disability assessments for students. The UVSS Representative also discussed the hiring of the new Executive Director.

Motions:

- BIRT the draft SSD Council Policy is adopted as a policy of the SSD. Moved by Patrick, seconded by Heather, carried.
- BIRT the draft SSD Anti-harassment Policy is adopted as a policy of the SSD. Moved by Patrick, seconded by Sumbal, carried.
- BIRT the re-keying of SUB B106 is cancelled. Moved by Patrick, seconded by Sumbal, carried.
- BIRT the draft SSD Office Security Policy is adopted as a policy of the SSD. Moved by Patrick, seconded by Heather. Tabled.
- BIRT a total budget of \$500 is approved for the discussion on Disability Politics, Policy, and the 2015 Federal Election. Moved by Patrick, seconded by Heather, carried.
- BIRT a total budget of \$500 is approved for a TLP dinner to be held in the near future. Moved by Patrick, seconded by Heather, carried.
 - BIRT “TLP dinner to be held in the near future” is struck and replaced by “strategic planning dinner to be held on August 23rd”. Moved by Patrick, seconded by Heather, carried.

Discussion items:

- Emergency Hire
 - Leat resigned as Acting Member at Large
 - BIRT Leat Ahrony is emergency hired as an Office Assistant 2 working 15 hours a week on (5 hours each on Monday, Tuesday, and Wednesday). This position will be reviewed weekly by the Chairperson and will be ended when no longer required. Moved by Patrick, seconded by Sumbal, carried.
- Hiring processes and updates (Coordinator, work/study).
 - Patrick provided an update on the appointment of UVSS and USW representatives to the Office Coordinator hiring committee.
- Project management training
 - The date for the project management trainings was discussed. Several people indicated that Sept. 26-27th did not work.
- Strategic Planning Day
 - RSVPs for the Strategic Planning Day were collected
- Supplies needed for Mindful Movement and Art Day activities
 - It was decided to postpone obtaining supplies until further research was done

- Michael Prince Event (e.g. catering, captionist to be hired)
- Legal/Advocacy Event (Miles)
- Janette Champagne event (topic focus, etc.)
- Advocacy Council
 - Kimberlee volunteered to represent SSD on Advocacy Council and was ratified by the SSD Council.
- Newsletter
 - It was agreed that biographies will go in the issue following the September issue.
 - The medium of distribution (paper vs. email) was discussed.
- TLP progress
- MHFA training
- Occupants Committee
- Women's Health + Disability retreat
- Disorientation Days
- Someday Project
- Backups

Notice of Motions

Adjournment: Patrick at 6:31 pm