

SSD Council Minutes

Date: October 8th, 2014

Call to Order – Sheppard at 5:38 PM

Adoption of the Agenda – Moved by Sheppard, seconded by Dwyer, carried

Approval of Minutes – Moved by Sheppard, seconded by Mitchell, carried

Reports

Two new workstudies have been hired. A new bulletin board has been mounted outside the SSD with SSD logo and information. A sandwich board with SSD information has been ordered. Office coordinator hiring process has been furthered. Tabling was done for the UVic's mental health information fair, "Out of the shadows and into the sunshine." We had more successful first SSD Community Lunches. We have posted dates for an anti-violence against persons with a disability talk with Lydia Brown.

Motions

Old Business

BIRT the SSD Council approve Mental Health First Aid Training costs of \$230 per person (\$690 total) for three staff members (office coordinator & two workstudies).

- Moved by Sheppard as an amendment to emailed motion moved by Dwyer, seconded by Mitchell, amendment carried
- Main motion confirmed

BIRT the SSD Council approve 200 hours @ \$14 per hour for two workstudies (100 hours each) with a total cost of \$2,800.

- Moved by Sheppard as an amendment to emailed motion moved by Dwyer, seconded by Mitchell, amendment carried
- Main motion confirmed

New Business

BIRT the SSD Council approve purchase of academic versions of Office 365 for 4 SSD computers for \$360 to be installed by the Help Desk.

- Moved by Sheppard, seconded by Mitchell, carried

BIRT the SSD Council approve Al Bishop's proposed updates to the SSD office as requested by the SSD for a maximum of \$9,000. These office updates include:

1. Paint space and office with a calming /healing color. Have one or two feature walls.
 2. Smart TV (46-50 in) mounted on wall with swivel to be able to show movies to larger room. Must be able to show content from computer or USB.
 3. Ceiling mounted high fi clear sounding speakers for music and TV
 4. High mounted AC to keep the SSD at calming temperature.
 5. Replacement of low-flickering florescent lighting with LED pot lighting to make the space more accessible for those with ictal/epilepsy and migraine conditions.
 6. Install sliding plugs behind and above computer desks for wheelchair accessibility to outlets.
 7. Four comfortable folding chairs that can have smart stacking system for minimal space storage for meetings.
- Moved by Sheppard, seconded by Dwyer
 - Ahrony moved to strike out "Four comfortable folding chairs that can have smart stacking system for minimal space storage for meetings," seconded by Dwyer, carried.
 - Chevrier moved to insert "The Smart TV and audiovisual system will not be used if any single person in the SSD office objects to their use at any time," seconded by Sheppard, carried.
 - Dwyer moved to strike out "a maximum of \$9,000" and insert "a maximum of \$7,500", seconded by Chevrier, carried
 - Dwyer moved to insert that "The Smart TV and audiovisual system will not be ordered in the event that the combined items on this list are projected to exceed \$7,500," seconded by Sheppard, carried
 - Main motion carried

BIRT the SSD Council towards SSD office supplies including scotch tape, scissors, white board cleaner, pens, paper, sticky notes, etc for \$300.

- Moved by Sheppard, seconded by Dwyer, carried

Discussions – tabled

Discuss that Education cheque has not been cashed.

Notice of Motions

Adjournment – Sheppard at 6:08 PM