

## SSD Council Minutes

**Date: March 6th, 2015**

**Call to Order:** Patrick at 4:36 pm

**Adoption of the Agenda:** moved by Patrick, seconded by Ravi, carried

Patrick moved to amend the Agenda, inserting the following motions:

- BIRT business cards be printed for the Education and Administration Coordinator to the amount of not more than \$200.
- BIRT the SSD council authorizes the Office Coordinator, the Education and Administration Coordinator and the Office Assistant to determine what is acceptable content for the Facebook page and Twitter account.

Seconded by Ravi, carried

**Approval of Minutes:** moved by Patrick, seconded by Joseph, carried

### **Staff Reports:**

The Coordinator assisted with arrangements for the Accessibility on Campus event on February 24<sup>th</sup> (e.g. corresponding with schools; arranging for interpreters, delegating responsibilities to volunteers, etc.). Overall, the event was well attended and feedback was positive. The Coordinator also assisted with planning and organizing details for the SAGM on Friday February 27<sup>th</sup> from 10am to noon. Posters were developed and service users were encouraged to participate. An interpreter was booked, the Agenda was drafted and copies were made available for attendees and catering was arranged (with gluten free options). Prior to the meeting, the Coordinator arranged for the SSD Board to develop a 1 minute video clip for the UVSS Video Campaign. This was completed before the SAGM. On Wednesday February 25<sup>th</sup>, SSD and the Women's Centre hosted the second Women's Health and Disability Support Group meeting. It was well attended (9 in total). Regular meetings are being planned between the Coordinators of SSD and the Women's Centre to review the Minutes of each meeting and to plan future sessions. The Coordinator has booked Room B024 on Wednesday April 1<sup>st</sup>, from 10:30am to 1:30pm for "Art Day". The Fine Arts Department at UVic was also contacted to promote the event and art supplies were requested. An Assistive Technology Training Workshop has been organized with RCSD on March 11<sup>th</sup>. Currently 5 people (including Board, Staff, and Volunteers) have confirmed their participation. There are 11 spaces available in total. The Coordinator continues to deliver regular structured activities during the week. In addition, she has been attending the Mental Health Task Force Meetings (EQHR); Advocacy Council Meetings; Campaigns Committee Meetings and VIPRIG Community Health Subcommittee Meetings.

### **Motions:**

- BIRT Leat Ahrony is appointed to fill the vacant position of Treasurer.

Patrick moved to table the first motion, seconded by Joseph, carried.

- BIRT Lucy Hagos is appointed to fill the vacant position of Student Liaison/Resource Person.  
Moved by Patrick, seconded by Joseph, carried

- BIRT up to \$600 may be spent on ASL interpreting services until the end of April.  
Moved by Patrick, seconded by Joseph
  - Joseph moved to strike “ASL interpreting services until the end of April” and insert “any services required to accommodate or include persons with any disability into our meetings or events,” and to strike “\$600” and insert “\$3000.”  
Seconded by Patrick.
    - Joseph moved to strike “\$3000” and insert “\$5000.” Seconded by Patrick, carried.
  - Amendment carried as amended.

Main motion carried as amended.

- BIRT all SSD job descriptions be amended by inserting “Willing to take instructions from persons with disabilities” as a necessary qualification.  
Moved by Patrick, seconded by Heather, carried.
- BIRT the emergency hire of Sylvia Tran for thirty days effective March 2<sup>nd</sup>, 2015, with a maximum of 20 hours per week, in the Office Assistant 2 position, is ratified.  
Moved by Patrick, seconded by Heather, carried.
- Whereas United Steelworkers has consented, BIRT a second emergency hire of Sylvia Tran for 30 days, with a maximum of 20 hours per week, in the Office Assistant 2 position, will commence at the end of the current emergency hire.  
Moved by Patrick, seconded by Heather, carried.

Joseph kindly recognizes United Steelworkers in this generous gesture.

- BIRT the purchase of a 5K iMac be cancelled and a Windows laptop be purchased instead. (*conditional on results of email vote*)  
Moved by Patrick, seconded by Joseph
    - Joseph moved to strike “the purchase of a 5K iMac be cancelled and,” to strike “instead,” to strike “(*conditional on results of email vote*),” and to insert “at a maximum cost of \$1000” at the end of the motion. Seconded by Patrick, carried.
- Main motion carried as amended.

Joseph moved to amend the Agenda, inserting the following motion:

- BIRT the purchase of a 5K iMac be confirmed.  
Seconded by Patrick, carried.
- BIRT the Council ratifies the motion “BIRT installation of audio surround sound in the SSD office be cancelled, if possible.”  
No seconder.
- BIRT business cards be printed for the Education and Administration Coordinator to the amount of not more than \$200.  
Moved by Patrick, seconded by Heather, carried.

- BIRT the SSD council authorizes the Office Coordinator, the Education and Administration Coordinator and the Office Assistant to determine what is acceptable content for the Facebook page and Twitter account.  
Moved by Patrick, seconded by Heather, carried.
- BIRT the purchase of a 5K iMac be confirmed.  
Moved by Joseph, seconded by Patrick, carried.

**Discussions:**

Patrick moved to amend the Agenda and insert a discussion of the Campus Community Garden. Seconded by Joseph, carried.

1. Campus Community Garden

The Council discussed collaboration with the Campus Community Garden to make the garden more accessible. Patrick thanked the representative of the Campus Community Garden for reaching out to SSD.

Patrick moved to amend the Agenda and consider the motion, “BIRT Leat Ahrony is appointed to fill the vacant position of Treasurer.” Seconded by Joseph, carried.

- BIRT Leat Ahrony is appointed to fill the vacant position of Treasurer.  
Moved by Patrick, seconded by Joseph, carried.

2. Television Purchase

The consensus of the Council was to investigate whether a projector would be sufficient, and postpone purchase of the SSD’s smart TV if possible.

3. SSD Art Day/EQHR Proposal?

The consensus of the Council was to explore inclusion of the SSD Art Day within EQHR’s event.

4. Refugee (WUSC) Collaboration

No discussion.

5. Assistive Technology Workshop-March 11<sup>th</sup>

Patrick and the Office Coordinator invited Council members to attend the Assistive Technology Workshop.

6. Radio Training

Patrick, Joseph, and the Office Coordinator invited Council members to obtain radio training.

7. Q & A

Tabled.

**Notice of Motions**

- BIRT the SSD allocates an additional \$1750 to the RCSD tutoring program.

**Adjournment:** Patrick at 6:00pm