

# SSD Council Minutes

**Date: May 15, 2014**

**Call to Order** – Sheppard at 4:02 pm

**Adoption of the Agenda** – moved by Sheppard, seconded by Dwyer, carried

**Approval of Minutes**– moved by Sheppard, seconded by Mitchell, carried

## Staff Reports

Over the past few months, I have attended the Healthy Minds, Healthy Campuses Summit in Vancouver, and become a member of the steering committee for the Summit in 2015. I have worked on the planning and implementation of programming for the Inclusivity Workshop. I have also attended and taken part in a few different committees and given two speeches at these committees. I have also been working with various different students doing one on one advocacy work. I attended the UVSS Board Retreat and spoke about the SSD and what we have done over this past year and what we plan to do for this next year. I am now on several different UVSS committees as well.

## Motions

### Old Business

**Emailed Motion** – BIRT Liana Robinson be granted leave to attend the Healthy Minds, Healthy Campuses Summit in Vancouver, in February, 2014 and BIFRT \$746.44 is the maximum expenditures for this three day summit.

- Moved by Sheppard, seconded by Chevrier, confirmed

**Emailed Motion** – BIRT Mitchell Mitchell be approved to step down as SSD Councillor at Large; and BIFRT that the SSD Council accepts Mitchell Mitchell as the SSD Representative to the UVSS Board from April 24th, 2014 until the end of April, 2015.

- Moved by Sheppard, seconded by Dwyer
- BIRT that the emailed motion be amended to strike “end of April 2015” and insert “next SSD annual general meeting”
  - Moved by Dwyer, seconded by Chevrier, carried
- Main motion confirmed

**Emailed Motion** - BIRT the SSD Council approves the expenditure of \$488.50 for the meal for the Inclusivity Workshop on March 11th, 2014.

- Moved by Sheppard, seconded by Chevrier, confirmed

## **New Business**

### **Motion 1**

BIRT the SSD Council approves the expenditure of \$12,000 for the development and implementation of the transitions program.

- Moved by Sheppard, seconded by Dwyer, carried

### **Motion 2**

BIRT the Office Coordinator position be re-posted for applications by no later than June 1<sup>st</sup>, 2014.

- Moved by Sheppard, seconded by Mitchell
- BIRT “human rights compilations” be struck out of the draft job posting and that “human rights complaints” be inserted.
  - Moved by Dwyer, seconded by Sheppard, carried
- BIRT the Office Coordinator’s duties outlined in the draft job description shall be amended to include:
  14. Oversee the implementation of the transition year program, a one-semester course to assist students with disabilities in the transition to university life.
  15. Prepare agendas for meetings of the SSD Council.
  16. Supervise other SSD staff members.
  - Moved by Sheppard, seconded by Dwyer, carried
- BIRT “SSD Board” and “SSD board” be struck out of the draft job posting and that “SSD Council” be inserted.
  - Moved by Dwyer, seconded by Mitchell, carried
- Main motion carried

### **Motion 3**

BIRT the Education and Administration Coordinator position be edited by SSD Council and Staff and then put forward to Labour Management Committee for revision and approval by no later than June 1<sup>st</sup>, 2014.

- Moved by Sheppard, seconded by Dwyer
- BIRT “June 1<sup>st</sup>, 2014” be struck out and “August 1<sup>st</sup>, 2014, and any job description must be approved by the SSD Council before being put forward to the Labour Management Committee” be inserted.
  - Moved by Sheppard, seconded by Mitchell, carried

- Main motion carried

#### **Motion 4**

BIRT the SSD Council approves the new SSD Programming and Outreach Coordinator and Public Relations Coordinator Work study positions

- Moved by Chevrier, seconded by Dwyer, carried

#### **Motion 5 – Sheppard**

BIRT the SSD approve the expenditure of all interested Council members and current staff persons attending the Suicide Prevention Workshop at the NEED2 Suicide Prevention Centre for \$210 per person

- Moved by Sheppard, seconded by Mitchell, carried

#### **Motion 6 – Sheppard**

BIRT the SSD Council approve the painting of the SSD Offices

- Moved by Sheppard, seconded by Chevrier
- BIRT that the motion be amended to “BIRT a quote or quotes for the painting of the SSD Offices be obtained”
  - Moved by Dwyer, seconded by Chevrier, carried
- Main motion carried

#### **Motion 7 – Sheppard**

BIRT the SSD Office Coordinator position be changed to a two year contract.

- Moved by Sheppard, seconded by Dwyer, carried

#### **Motion 8 – Sheppard**

BIRT the SSD Council approve the purchase of adobe in design program for \$40.00

- Moved by Sheppard, seconded by Dwyer
- BIRT that “adobe in design” be struck out and “Adobe Creative Cloud” be inserted
  - Moved by Sheppard, seconded by Dwyer, carried
- BIRT that “\$40.00” be struck out and “\$300 USD annually be inserted”
  - Moved by Sheppard, seconded by Mitchell, carried
- Main motion carried

#### **Motion 9 – Sheppard**

BIRT the SSD Council approve the expenditure of up to \$250 a month for website maintenance through Caorda.

- Moved by Sheppard, seconded by Dwyer, carried

#### **Motion 10** – Sheppard

BIRT the SSD Council approve the expenditure of \$70 plus taxes for two sets of Apple rechargeable batteries for the use of office computer keyboards and mice

- Moved by Sheppard, seconded by Mitchell, carried

#### **Discussions** - tabled

SSD Rm. B111 furniture including accessible power cords, be approved

SSD Respite Rm. B106 furniture options to be approved

Discussion of a plan by an SSD constituent - Confidential

Discuss future planning

#### **Notice of Motions**

**Adjournment** – moved by Sheppard, seconded by Dwyer, carried at 4:58pm